

		<u>Action By</u>
6)	<p>Election of Officers of Management Committee Chairperson - Sinead proposed by Martin seconded by Carol</p> <p>Secretary - Rachel proposed by Sinead and seconded by Carol</p> <p>Treasurer - Martin proposed by Rachel and seconded by Alicia</p>	
7)	<p>Other Fundraising Updates Carol contacted Councillor David Key to ask for support, he advised that parents should contact their own individual councillor. June suggested that a template letter be drafted for parents who could top and tail it so all they had to do was e-mail it to their local councillor in due course.</p> <p>Rachel agreed to draft a template letter for issue in the autumn term.</p>	Rachel
ate	<p>Procedural matters</p> <p>Facebook Group Admins currently are: June Jamieson and Claire Williams – need new admins (from Parent Council/FoW?)</p> <p>Parent Council e-mail Originally this was set up to be used by both Parent Council and Friends of Woodlands as it was mostly the same people on both committees – now that they seem to be more stand alone separate entities is it worth considering a separate e-mail for FoW as they do have a separate bank account? For discussion at next meeting.</p> <p>Sinead to talk to Carmen (Parent Council Secretary) re access to e-mail in the meantime.</p> <p>VAT & CEC finance Janice asked for this to be a discussion point at a future meeting.</p>	<p><u>(retrospective)</u> June added Martin and Rachel as admins</p> <p>Rachel for agenda</p> <p>Sinead</p> <p>Rachel for agenda</p>
9)	<p>A.O.C.B</p> <p>Thank you to June Sinead and the rest of the Committee presented June with a beautiful lily plant, chocolates and a card to thank her for her invaluable support and work both on Parent Council and Friends of Woodlands. June got emotional but said it had been an honour and a privilege to help to support the best school for her son. She also said although standing down from the Committee she was only ever a phone call, e-mail or facebook message away if any advice was required.</p> <p>Woodlands Reunion There are approx.15 former learners confirmed for this event – a number have had to give their apologies due to holidays and other commitments. £50 had been gratefully received from Parent Council funds towards the event. The Thistle Foundation were generously providing the venue for a small donation (all attendees would contribute on the night). Edinburgh Community Food are donating salads. There is a ribbon arch being delivered to the Thistle specially</p>	

